

DIRECTOR OF PRACTICE

**POSITION: Board of Director of the Section on Women's Health.
Elected to Office by membership vote**

TERM: 3 years - 2 terms

WHAT DO I HAVE TO DO?

1. **Keep abreast of current practice and reimbursement trends related to women's health**
 - a. Address practice/reimbursement concerns.
 - Keep up with difficulties that members are experiencing, research and present these issues to the BoD. Take action when appropriate.
 - Answer individual queries from members and other stakeholders as related to practice and reimbursement
 - Some issues are readily addressed and other require you to coordinate with APTA Practice and Reimbursement Departments, Section Officers or members
 - b. Communicate with other Chapters and Sections regarding reimbursement issues
 - c. Disseminate the "latest" information to the membership via presentations at CSM, the Newsletter and e-notes
 - d. Mentor and guide the Website Governance Coordinator who helps to oversee the Sections' website pertaining to practice and reimbursement.
 - e. Mentor and guide the Internal Collaboration Coordinator who facilitates communication between the SoWH and other APTA Sections and Chapters
2. **Explore ways to increase the visibility of physical therapy for women's health on a legislative level**
 - a. Review related legislation, maintain awareness of legislative changes, read all "legislative alerts", be aware of discussions at the APTA via attendance to seminars and meetings.
 - b. Disseminate this information quickly to the BoD and the membership
 - c. Mentor and guide the Federal Government Chair (this person assists with legislative topics pertinent to women's health)
3. **Update the Section's bylaws, as needed.**
4. **Mentor and Guide the work of clinical Task Forces:**

Examples: Postpartum, Pessary and Vulvodynia

 - a. Make sure that the goals of the task forces are aligned with the goals of the Section. Help each task force set new goals that have clinical relevance.

- b. Keep up with the work of the task forces, ask for regular updates and report to the BoD
 - c. Make recommendations to the BoD when the work of a task force is done or if the task force needs to continue.
6. **Mentor and guide**
- a. Federal Government Chair who assists with legislative topics related to women's health
 - b. Website Governance Coordinator who assists with overseeing Practice and Legislative issues on the Section's website
7. **Maintain Relationships with the APTA:**
Particularly the Departments of Practice, Government Affairs, Reimbursement Report to the BoD and membership of potential changes that are relevant to the practice of physical therapy as a whole and women's health in particular.
8. **Communicate with the membership:**
As needed and formally via the Annual Report due in December each year.
9. **Attend Meetings:**
- o CSM – 4 days
 - o Annual Reimbursement Seminar/Forum 2 days, one weekend per year
 - o Annual Federal Governmental Affairs Forum
 - o Annual Conference if possible 3 days in June
 - o Attend or ensure designee at APTA's State Government Affairs Forum 2 days, one weekend per year

TIME COMMITMENT

- o Chunks of time to plan for CSM 8+ hours
- o Chunk of time needed in June and July to work on budget and submit agenda items, Motions and reports for Summer Retreat 15 hours
- o Quarterly: Phone conference for the BoD. 3 hours
- o Daily: 1 hour average for handling emails, responding to member queries, BoD, APTA directives. Following up with assigned Action Items

DO I HAVE THE RIGHT ATTRIBUTES FOR THE JOB?

- o Enjoy legislative process.
- o Collaborate, network and follow up regarding practice issues/concerns
- o Enjoy dealing with reimbursement and clinical practice issues
- o Mentor (encourage development of leaders --- those that report to you)

- Planner (assist on the Board with Strategic Planning for the future)
- Provide leadership to ensure that other volunteers who report to you reach their goals and have their questions answered.

WHY SHOULD I DO THIS?

- To serve the membership.
- To realize your potential as a leader
- To make a difference in the reimbursement patterns and clinical practice of women's health
- To participate in the future of physical therapy for women
- To empower volunteers and members towards achieving uncommon results
- To make a difference and be part of the action team!

MATERIAL BENEFITS

- Free tuition to pre-conference
- Hotel and per diem paid for at CSM (based on shared room)
- Hotel and per diem paid for Summer Retreat
- Travel, tuition and per diem paid for Federal Governmental Affairs
- Travel, tuition and per diem paid for Reimbursement Seminar